



Kendal & Lakes Sub-Aqua Club (Branch 0546)
Minutes of Committee Meeting
Tuesday 20th June 2013 at The Ring O' Bells.

Present:

Mark Littlewood	Chairman
Paul Fry	Diving Officer
Gary Davis	Try Dive Co-ordinator
Naomi Fisher	Welfare Officer / temporary secretary
Debbie Davis	Committee Member
Dave Fisher	Committee Member
Russ Curwen	Committee Member

Apologies:

John Thompson, Brian Loader

Item	Discussion
1 Minutes of last meeting	<p>The minutes of the previous committee meeting on the 20th June were read and amendment needed to item 11.3 Mark Littlewood is to be removed from the compressor rota for the time being not that he was organising training of users.</p> <p>Otherwise Minutes approved.</p>
2 Matters arising from last meeting	<p>Action: Paul to produce a costing for continued supply of helium. Paul to looking costing's of buying cylinders and costing's of maintenance of the cylinders. and new compressor logging of helium for before and after fill so price per litre can be calculated per user. - Ongoing</p> <p>Action: Paul to update the diving standards to make it compulsory to have a written dive plan and redundant air supply for dives deeper than 35m and to make in compulsory to have a written dive plan for planed decompression dives. When this is complete Paul to update version of diving standards on the website. - ongoing</p> <p>Action: Paul to get 40th anniversary plaque etched, now at etchers and will amount to £60 committee agreed on this to go ahead. Gary Davis to look into a mounting for the plaque – ongoing</p> <p>Action: Paul Fry to updated nitrox log sheets to include a column for fills from the new panel. – New sheets brought to club and approved for use new file needs obtaining now for the compressor house as old file not fit for purpose anymore.- Complete.</p> <p>Action: Paul Fry to put 40th anniversary certificate in display case with poster in the Leisure Centre. - ongoing</p> <p>Action: Disposable filter for O2 kit, Dave Fisher to source, - ongoing</p>
3 Secretaries Report	Nothing to report
4 Treasurer's Report	<p>Apologies sent no change noted from treasurer.</p> <p>Although increase in revenue from the steam gathering of extra £200.</p> <p>Also £125 for club funds from hire of projector</p> <p>3 new members joining on 1st August.</p>

Item	Discussion
<p>5 Diving Officer's Report</p>	<p>Training.</p> <p>Excellent training period where thanks to Gary & Teams efforts we have nearly completed 4 Sports Divers, Alison & John Whitehead, Laura & Lisa.</p> <p>Ocean Diver – Peter Cotterill has now completed his OD.</p> <p>Advanced Divers: Mark Thomson has now completed his expedition part of his AD course and needs to complete the remaining practical lessons and complete the exam.</p> <p>Naomi & David have their trip planned for next Easter as well as practical & exam. Matt has expedition to plan as well as the above.</p> <p>Helium</p> <p>We now have helium in stock and will progress with experiments to understand the problems with the panel.</p>
<p>6 Equipment Officer's report</p>	<p>Equipment will be inventoried prior to pool session in September</p> <p>Course for gas blending being organised with Dennis Wigg at present.</p> <p>Androl oil invoice to be forwarded to John Thompson for payment.</p>
<p>7 Try Dive Co-ordinator's report</p>	<p>Nothing to report</p>
<p>8 Welfare Officers Report</p>	<p>Nothing to report.</p>
<p>9 Website</p>	<p>Nothing to report.</p>
<p>10 Social Events</p>	<p>Thanks to Gary Davis for organising the pizza night at the Brewery Arts, all who attended had a good night.</p> <p>Gary Davis would like to thank all members also who helped with the steam gathering, which earned the club £1000 for funds.</p> <p>Davis Fisher to try an organise a clay pigeon evening at Crabtree clay shoot.</p> <p>Christmas party, after discussion will try the masonic lodge for Saturday the 23rd or 30th of November, Naomi Fisher will enquire. Possibly fancy dress!</p> <p>Catering and Entertainment Mark Littlewood will look into these.</p>
<p>11 AoB</p>	<p>Divers award, Gary Davis has purchased a replica divers helmet for £45 total, Committee agreed on this being paid. Naomi Fisher to ask Brother-in-law re mounting this one, a hexagonal mount to be considered.</p> <p>Marketing materials sent and left from steam gathering, possibly to be used at a promotional event such as Leisure centre open day, Naomi Fisher to see when this event is to take place.</p> <p>Ring found in Lune possibility of article in Westmoreland Gazette to find owner and possibly promote club.</p>

Item	Discussion
12 Next meeting	7:15 pm 3rd September 2013, Venue to be confirmed.
13 Summary of Actions Arising	<p>Action: Paul to update the diving standards to make it compulsory to have a written dive plan and redundant air supply for dives deeper than 35m and to make in compulsory to have a written dive plan for planed decompression dives. When this is complete Paul to update version of diving standards on the website.</p> <p>Action: Paul to get 40th anniversary plaque etched.</p> <p>Action: Paul Fry to put 40th anniversary certificate in display case with poster in the Leisure Centre.</p> <p>Action: Brian Loader to produce a inventory of club kit and list of BDLS equipment which he would potentially sell to the club.</p> <p>Action: Dave Fisher to purchase disposable filter for use with the O2 Kits.</p>



Appendix 1: Kendal and Lakes Accounts

