



Kendal & Lakes Sub-Aqua Club (Branch 0546)
Minutes of Committee Meeting
Tuesday 20th June 2013 at The Ring O' Bells.

Present:

Mark Littlewood	Chairman
Paul Fry	Diving Officer
John Thompson	Treasurer
Gary Davis	Try Dive Co-ordinator
Brian Loader	Equipment Officer
Naomi Fisher	Welfare Officer
Debbie Davis	Committee Member
Dave Fisher	Committee Member
Russ Curwen	Committee Member
Gordon Donald	Club Member

Apologies:

Lucy Rutherford

Item	Discussion
<p>1 Minutes of last meeting</p>	<p>The minutes of the previous committee meeting on the 30th April were read and approved.</p>
<p>2 Matters arising from last meeting</p>	<p>Action: Paul to produce a costing for continued supply of helium.</p> <p>Paul has now got a costing of £230 for a cylinder, and proposed that the club pays for the cylinder rental and delivery and the people using the helium to pay for the gas, with the aim of coinciding the delivery with the O2 delivery to help with the costing's. Paul also proposed that the club only gets a helium cylinder when there is a trip planned and it would be used and then could go back ASAP. Gary queried the club buying a cylinder to be able to decant spare Helium into se we were getting the full use of the helium. Paul to looking costing's of buying cylinders and costing's of maintenance of the cylinders.</p> <p>Action: Paul to update the diving standards to make it compulsory to have a written dive plan and redundant air supply for dives deeper than 35m and to make in compulsory to have a written dive plan for planed decompression dives. When this is complete Paul to update version of diving standards on the website. - ongoing</p> <p>Action: Paul to get 40th anniversary plaque etched. – ongoing plan for plaque – BSAC Kendal and South Lakes 40 years safe diving.</p> <p>Action: Paul Fry to updated nitrox log sheets to include a column for fills from the new panel. - ongoing</p> <p>Action: Paul Fry to put 40th anniversary certificate in display case with poster in the Leisure Centre. - ongoing</p> <p>Action: Paul Fry agreed to contact BSAC Headquarters to request further information on what support would be given by BSAC to a member accused of abuse. - BSAC welfare policy circulated to the club for all committee to read.</p> <p>Action: Naomi Fisher David Fisher to develop a check list for (defib., O2 kit and first aid kit) to be put up in the compressor house. Club members now trained in checking of defib on. – Training has been carried out. Naomi has not yet completed check list – complete committee approved checklist Dave Fisher to check monthly and members to contact Dave Fisher is any of the equipment is used.</p>

Item	Discussion
	<p>Action: Disposable filter for O2 kit, Dave Fisher to source, ongoing</p> <p>Action: Midi-pump insurance only covered 3rd party at present needs adding to the policy at next renewal. Brian Loader to sort it for inspection and make sure insurance inspectors know about it than it should be covered In the insurance and increase should be made to cover the equipment for 6-7thousand at next renewal in Jan 2014.</p>
3 Secretaries Report	Lucy Rutherford is resigning and leaving a vote of thanks for the work carried out as secretary for the last 2 years within the club.
4 Treasurer's Report	<p>Accounts sent and are down 64% on last year but expenditure is also down by 51% see appendix 1.</p> <p>BOC invoices please forward to the Treasurer.</p>
5 Diving Officer's Report	<p>No incidents</p> <p>3 trainees Passed Ocean Diver and have gone onto sports diver training. 1 other ocean diver nearly there.</p> <p>Advanced diver training moving on slowly</p> <p>Sports diver training continues.</p>
6 Equipment Officer's report	<p>Brian Loader has started to clear out the compressor house 12-14 ABLJ cylinders can be destroyed and ? weighed in for club funds.</p> <p>Colin Miller suit for sale (tall)</p> <p>OHP and screen to be disposed of.</p> <p>Shorties and weight belts left in the cage can be used by trainees in pool sessions.</p> <p>Lorna now giving up diving and still had kit but no one in the club was aware of this. Needs to be collected Paul Fry will arrange this.</p> <p>Grey Box outside still needs clearing</p> <p>ACA helium analyser not working needs to go back to divelife next week for service and check.</p> <p>Defib Trainer Training needs to be done annually but can possibly be done in-house in September time. The issue with BSAC re renewal £10 issue still needs clarifying.</p>
7 Try Dive Co-ordinator's report	Nothing to report
8 Welfare Officers Report	Nothing to report.
9 Website	Nothing to report.
10 Social Events	<p>Mark Littlewood was cancelled by the rifle club again will look at this again in the autumn and Dave Fisher suggested a clay pigeon night instead Dave Fisher to look into this.</p> <p>Gary to organise a pizza night after the Steam Gathering.</p>

Item	Discussion
<p>11 AoB</p>	<p>Letter to Capernwray for the hospitality and food at the 60th birthday evening.</p> <p>Pool invoice arrived and John has managed to reduce the invoice. Also were only paying on a monthly basis to help secure our position if anything happens with lakes leisure management changes.</p> <p>Terry and Caroline Peet and Peter Cotteral would like to go on the compressor rota. Mark L to arrange this training.</p> <p>Mark Littlewood would like to thank Debbie Davies and Dave Skinner for the photography at the 60th birthday evening at capernwray.</p>
<p>12 Next meeting</p>	<p>Ring of Bells, 7:00 pm 30th July 2013</p>
<p>13 Summary of Actions Arising</p>	<p>Action: Paul to update the diving standards to make it compulsory to have a written dive plan and redundant air supply for dives deeper than 35m and to make in compulsory to have a written dive plan for planed decompression dives. When this is complete Paul to update version of diving standards on the website.</p> <p>Action: Paul to get 40th anniversary plaque etched.</p> <p>Action: Paul Fry to updated nitrox log sheets to include a column for fills from the new panel.</p> <p>Action: Paul Fry to put 40th anniversary certificate in display case with poster in the Leisure Centre.</p> <p>Action: Brian Loader to produce a inventory of club kit and list of BDLS equipment which he would potentially sell to the club.</p> <p>Action: Dave Fisher to purchase disposable filter for use with the O2 Kits.</p>



Appendix 1: Kendal and Lakes Accounts

