



Kendal & Lakes Sub-Aqua Club (Branch 0546)
Minutes of Committee Meeting
Tuesday 12 June 2012 at Cox and Allen.

Present:

Mark Littlewood	Chairman
Gary Davis	Try Dive Co-ordinator
Paul Fry	Diving Officer
John Denman	Treasurer
Brian Loader	Equipment Officer
Lucy Rutherford	Club Secretary
Naomi Fisher	Welfare Officer
Sean Taylor	Committee Member
Debbie Davis	Committee Member
Russ Curwen	Committee Member

Item	Discussion
1 Minutes of last meeting	The minutes of the previous meeting were read and approved.
2 Matters arising from last meeting	<p>Action: Paul to review the BSAC website template against our website and identify any potential improvements to our website. Noting that Paul won't have time to do this for a couple of months. – Action Ongoing</p> <p>Action: Brian to organise the moving of the compressor silent dump outside of the compressor house. – Action Closed work to carry this action out is underway.</p> <p>Action: Brian to check and service club regulators. – Action Closed Brian will carry out this work over the summer.</p> <p>Action: Brian to fit new filters to the compressor. – Action Closed</p> <p>Action: Brian to organise testing of club cylinders. – Action Closed Brian will carry out this work over the summer.</p> <p>Action: Gary to contact SMP and Dave Mason about the best way to connect the O2 supply. – Action complete.</p> <p>Action: Gary to produce new compressor operating instructions for use of the new blending system. – Action closed, will be progressed as we develop how the system works.</p> <p>Action: Gary to get more info on midi and mini booster pumps for consideration at next committee meeting. - Action Closed</p> <p>Action: Brian to email the Carus Green with menu options - Action Closed</p> <p>Action: All to identify any contact details of ex-members we would like to invite to the 40th Birthday Celebrations. – Action Closed</p> <p>Action: Mark to produces wording for invites for 40th Birthday Celebrations. Action Closed</p> <p>Action: Paul to contact Paul Rose to confirm if he will be guest speaker at the 40th birthday celebrations. – Action ongoing Paul has emailed tweeted and left phone messages. Since the meeting Paul Rose has emailed to say he would love to do it and will confirm once he has spoken to his agent.</p> <p>Action: Gary to get party and 40th Birthday celebration put in Scuba Magazine. – See 40th birthday celebration below.</p>

Item	Discussion
	<p>Action: Paul to produce a costing for continued supply of helium after this time. – Action Ongoing wasn't discussed during the meeting.</p> <p>Action: Paul to update the diving standards to make it compulsory to have a written dive plan and redundant air supply for dives deeper than 35m and to make in compulsory to have a written dive plan for planned decompression dives. – Action Ongoing wasn't discussed during the meeting.</p> <p>Action: Tim Walker to organise an annual skill review. – Action Ongoing wasn't discussed during the meeting.</p> <p>Action: Gary to produce press releases publicising life time club memberships and making Paul Rose Club Patron. – Action Ongoing wasn't discussed during the meeting. However since the meeting it was discussed that we could get pictures to publicise this at Capernwray during 40th Birthday Celebrations.</p>
3 Secretary's Report	Nothing to report
4 Treasurer's Report	<p>John presented updated forecast, see Table 1.</p> <p>The current club policy of members paying a full years membership if renewing the year after paying a full years membership was discussed irrespective of when during the year they renew. It was agreed that this policy should remain as currently in place.</p>
5 Diving Officer's Report	See Appendix 1.
6 Equipment Officer's report	Brian has installed the new compressor filters. Brian to check and service regulators as required over the summer including fitting new mouthpieces. The club cylinders will also be tested over the summer. Brian to get a new O2 sensor for the club oxygen analyser. Brian also to source a new air inlet filter for the compressor.
7 Try Dive Co-ordinator's report	One potential try diver has contacted Gary.
8 Welfare	Nothing to report.
9 Website	Nothing to report.
10 Social Events	<p>The next social event currently organised is a pizza night on the 28th July following the steam gathering, which is also being organised by Gary.</p> <p>Brian & Karen and Naomi and David may also hold bar-b-ques over the summer.</p>
11 Grant Award	<p>The grant application included money to buy a midi booster pump, this may not suit our needs. It was decided to delay a decision on purchase of a booster pump until we have the King Blender system up and running and have a better idea of what we will require the pump for.</p> <p>Nitrox costs and supply of O2 were also discussed. It is hoped that the new blending system will increase nitrox use. Currently there are about 12 club members who use nitrox and 2 members who use nitrox mixes. A new pricing structure and nitrox supply system taking into account supply issues with O2 will need to a be developed as we understand how the new system works</p> <p>It was also agreed to buy a waterproof storage bag for the rescue manikin.</p>
12 40th Birthday Celebrations	The committee reviewed Mark Littlewoods draft invite and agreed changes. It was discussed that the invite should be sent out with renewals and that the club should identify ex-member who the invite should be sent to. Action: Paul to

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	<p>email club to ask them to forward contacts on to Gordon Donald.</p> <p>Press release to scuba magazine is ongoing.</p> <p>Mary Tetley to be invited to the 40th Anniversary (Action).</p> <p>Dive related events to celebrate the 40th Anniversary were discussed.</p> <p>Naomi Fishers parents have donated some garden ornaments (3 concrete bears and 2 gnomes) to the club to place underwater somewhere. It was discussed that these could be placed in Coniston with a plaque to commemorate the 40th anniversary. Russ or Gary to speak to Dave Mason to see if he could produce the plaque (action).</p> <p>It was also discussed that we should hold a dive related event. It was discussed that Capernwray would open for us on a Friday night if we can get 25 divers. It was decided that we should arrange this for a Friday in September. Paul Fry to contact Capernwray to arrange.</p>
<p>12 AoB</p>	<p>Caroline Peet emailed to ask if the club would consider purchasing drysuits for use of trainees. Following on from previous discussions it was discussed that if we were to do this we would have to apply for a grant. We would probably require 6 drysuits and a number of pairs of rock boots which would incur and significant cost. The cost of providing and maintaining these drysuits would also be significant. Additionally the practicalities of providing drysuits storage and drying would be a significant burden to the club. Hire of drysuits is available from Capernwray and it is also possible to buy second hand drysuits easily from ebay. To carry on diving with the club trainees will need to buy a suit to come diving. Also that diving is an expensive hobby and that the club will continue to make this clear to trainees and also to make clear to trainees the equipment which we provide and that which they will need to provide.</p>
<p>13 Next meeting</p>	<p>Cox and Allen Offices, 7:30 pm 24th July 2012 followed by drink at the Duke of Cumberland at 8:45 pm.</p>
<p>14 Summary of Actions Arising</p>	<p>Action: Paul to review the BSAC website template against our website and identify any potential improvements to our website. Noting that Paul won't have time to do this for a couple of months.</p> <p>Action: Paul to contact Paul Rose to confirm if he will be guest speaker at the 40th birthday celebrations.</p> <p>Action: Gary to get party and 40th Birthday celebration put in Scuba Magazine.</p> <p>Action: Paul to produce a costing for continued supply of helium after this time.</p> <p>Action: Paul to update the diving standards to make it compulsory to have a written dive plan and redundant air supply for dives deeper than 35m and to make in compulsory to have a written dive plan for planed decompression dives.</p> <p>Action: Tim Walker to organise an annual skill review.</p> <p>Action: Gary to produce press releases publicising life time club memberships and making Paul Rose Club Patron.</p> <p>Action: Paul to email club to ask them to forward contacts on to Gordon Donald.</p> <p>Action: Mary Tetley to be invited to the 40th Anniversary.</p>

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	<p>Action: Russ or Gary to speak to Dave Mason to see if he could produce the 40th anniversary plaque.</p> <p>Action: Paul Fry to contact Capernwray to arrange 40th Birthday Celebration Friday Night Dive.</p>

Table 1 Kendal and Lakes Accounts
Kendal and Lakes SAC

	09 May 2012	Actual Year Aug-11	Forecast Year Aug-12	Change	Change
		£	£	£	%
Income					
BSAC		2053	1957	-96	-5
Membership fees		2960	3436	476	16
Training		1990	2290	300	15
Air/Compressor		0	210	210	
Nitrox		-1	0	1	
Try Dives		80	110	30	
Donations		0	10020	10020	
Fundraising Events		1237	120	-1117	
Kit Hire		0	16	16	
Interest Received		2	178	176	
Miscellaneous		-134	5	139	
				0	
Income		8187	18341	10154	124
Expenditure					
BSAC Membership		2053	1616	-437	-21
BSAC Shop		870	0	-870	
Instructor Rebates		400	633	233	58
Training		144	1039	895	
Nitrox		0	9	9	
Insurance		1085	1237	152	14
Rates/Rent		576	639	63	11
Pool		2355	1627	-728	-31
Kit, repairs, etc		158	10820	10662	
Oxygen		206	175	-31	-15
Admin		0	42	42	
Fundraising Events		365	131	-235	
Donations		0	0	0	
Petty cash		-1	0	1	
Miscellaneous				0	
Expenditure		8212	17968	9757	119
Surplus/(Deficit)		-25	372	397	-1615

Forecast for year to August 2012 includes no revenue from the July 2012 Steam Fair

Kendal and Lakes SAC

09 May 2012

Profit and Loss Account

	Actual Year Aug-11 £	Forecast Year Aug-12 £	Change £	Change %
Income	8187	18341	10154	124
Expenditure	-8212	-17968	-9757	119
Surplus/(Deficit)	-25	372	397	

Balance Sheet

	31 Aug 2011 £	Move £	Current date £
Deposit Account	12427	173	12600
Current Account	2089	5488	7577
Cash	14516	5661	20177
Debtors	-1224	1224	0
Creditors	1517	-6513	-4996
Working capital	293	-5289	-4996
Net assets	14808	372	15181
Surplus/(Deficit) for YTD		372	372
Surplus/(Deficit) at previous year end	14808	0	14808
Net assets	14808	372	15181

Appendix 1: Dive Officers Report – April 2012

Dives

Date	Venue	DM	Divers	Minutes	Notes
1/5/12	Devils Bridge	Paul Fry	7	236	
8/5/12	Beach Hill	Paul Fry	7	147	Bad visibility
6/5/12	Coniston	Dave Skinner	14	350	2 Lunesdale Guests
12/5/12	Capernwray	Gary Davis	18	576	Sean Fletcher Completed SO3 & SO5 Lorna OO1 Completed Olivia OO4 & OO5 Completed
	Devils Bridge	Debbie Davis	12	434	
22/5/12	Bailiff Wood	Dave Skinner	12	354	
26/5/2012	Capernwray	Paul Fry	4	180	ADP Course
	Capernwray	Paul Fry	14	528	Sandy OS3 Completed Chris OS3 Completed Andy OO2 partial Lorna -aborted
	Capernwray		12	446	Lorna OS2 Completed Sandy OS2 Completed Chris OS2 Completed Andy OO1 completed George OO1 completed
			100	3251	

Training

Buoyancy and Trim Workshop

David & Naomi Fisher passed with Grade Black

Advanced Decompression

Dave Harvey, Matt, and Lucy have successfully completed the ADP with Chris still needing to do the theory.

Ocean Diver

– Lisa, Christine and Lisa have all completed pool training and will complete a final Belsfield session Monday 11th June.

Lorna has had a regression back to the pool, this has been caused by a second dive at Capernwray that was problematic due to, leaky suit, heat exhaustion. We will need to manage this in future dives.

The lateness of the pool training, the consequential ongoing training needs is putting pressure on more expansive diving for club dives.

Planned Training

Ocean Diver

Completion of OD for Lisa, Christine, Lorna, Andrew and George



August –Theory & Sheltered Water Training for SDC- Mixed Gas Diver with Phoenix
Sept/Oct Mixed Gas practical at NDC – Paul , Dave Harvey, Brian, John, Ian Ellison, Tim, & Matt

Incidents

None

Student Status see attached



Ocean Diver

Olivia Reane Lisa Lorna Christine Andrew George Ewan Mark Bland

Sheltered Water

OS1	Begin Diving		14/2 ML	14/2 BL	6/3 ML				
OS2	Basic skills			13/3 Liz S					
OS3	Developing Skills								
OS4	Beyond Basics								
OS5	Safety Skills								
	Swim Test								

Open Water

OO1	First Open Water								
OO2	Second Open Water				Part	Part			
OO3	Third Open Water								
OO4	Fourth Open Water								
OO5	Fifth Open Water								

Theory

OT 1	Ocean Diver Training			7/2 AGD	7/2 Dave S				
	Diving Equipment & Signals		15/2 AGD	15/2 AGD	15/2 AGD				
OT 2	The Body and Effects of Diving		28/2 AGD	28/2 AGD	28/2 AGD				
OT 3	Planning to Go Diving		6/3 AGD	6/3 AGD	6/3 AGD				
OT 4	Going Diving		13/3 AGD	13/3 AGD	13/3 AGD				
OT 5	What Happens If								
OT 6	Enjoying your diving.								
OT 7									



Sport Diver Summary

- OT4 Planning to go diving
- Assistant Dive Manager
- SP1 Diver Rescue
- SO1 Use of SMB
- SO2 Simulated Decompression Dive
- SO3 Compass Navigation & DSMB Deployment
- SO4 Dive Leading and Basic Skills Review
- SOR-O Refresher
- SS1 Rescue Skills
- SP1 Dive Marshall Assist

Dan	Sean	Amber	David	Eloise
n/a	n/a	n/a	n/a	n/a

Chris Sandra

Theory

- ST1 Sports Diving
- ST2 Diver Rescue Equipment & Techniques
- ST3 Deeper Diving Breathing Gas Planning
- ST 6 Going Diving Theory Exam

