

Present:

| | |
|-----------------|-----------------------|
| Mark Littlewood | Chairman |
| Paul Fry | Diving Officer |
| Gary Davis | Try Dive Co-ordinator |
| John Denman | Treasurer |
| Brian Loader | Equipment Officer |
| Lucy Rutherford | Club Secretary |
| Naomi Fisher | Welfare Officer |
| Debbie Davis | Committee Member |
| Russ Curwen | Committee Member |
| Dave Fisher | |

| Item | Discussion |
|--|---|
| 1 Minutes of last meeting | The minutes of the previous committee meeting on the 24 th July and August special meeting to discuss Nitrox Issues were read and approved. |
| 2 Matters arising from last meeting | <p>Action: Paul to review the BSAC website template against our website and identify any potential improvements to our website. Noting that Paul won't have time to do this for a couple of months. - Ongoing</p> <p>Action: Paul to contact Paul Rose to confirm if he will be guest speaker at the 40th birthday celebrations. – Paul Rose is confirmed to speak at 40th Birthday Celebration – Action Closed</p> <p>Action: Paul Fry or Gary Davis to contact Mary Tetley to invite her to 40th Birthday Celebrations and ask if she will speak at the party. – Mary has been invited but cannot attend. Gary was actioned to ask her if anyone else from BSAC can attend. Since meeting Mary has replied to Gary that no-one else is available to attend. – Action Closed</p> <p>Action: Gary to get party and 40th Birthday celebration put in Scuba Magazine. – Press release has been sent out. – Action Closed</p> <p>Action: Paul to produce a costing for continued supply of helium after following purchase of helium bottle for Trimix course. – Ongoing</p> <p>Action: Paul to update the diving standards to make it compulsory to have a written dive plan and redundant air supply for dives deeper than 35m and to make in compulsory to have a written dive plan for planned decompression dives. – Ongoing</p> <p>Action: Paul Fry to ask Tim Walker to organise an annual skill review. - Ongoing</p> <p>Action: Gary to produce press releases publicising life time club memberships and making Paul Rose Club Patron. – Ongoing. Press release sent out.</p> <p>Action: Russ or Gary to speak to Dave Mason to see if he could produce the 40th anniversary plaque. Dave can't etch or cut into steel for plaque. Gary to make enquires to see if he can get find someone who can etch or cut out plaque. Russ to ask Dave Mason if he knows anyone who can etch to cut out plaque. – Closed</p> <p>Action: Gary to arrange purchase of midi pump. – Pump has been ordered – Action Closed</p> <p>Action: Gary Davis to check with treasurer if new equipment is covered under existing insurance cover. – John Denman to update insurance cover to include</p> |

| Item | Discussion |
|---|---|
| | <p>new items of equipment. - Ongoing</p> <p>Action: Paul Fry to get two cylinders of O2 and arrange connection for new continuous blending panel. Cylinders collected and new system connected. Action Closed.</p> <p>Action: Paul Fry to updated nitrox log sheets to include a column for fills from the new panel. - Ongoing</p> <p>Action: Mark Littlewood to produce new tags to indentify cylinders to be filled using the continuous blending panel. – Colour for tags and wording for tags decided – Action Ongoing.</p> <p>Action: Lucy Rutherford to ask all club members what there nitrox qualification are and to make this information available within the compressor house. - Ongoing</p> |
| 3 Secretary's Report | Nothing to report |
| 4 Treasurer's Report | <p>John agreed to carry on as treasurer until a replacement was found. Splitting the treasurer role into two roles: treasurer and membership sec was discussed. It was concluded that it was not practical to split the role and the treasurers role should remain as current.</p> <p>John presented figures for the year, see Appendix 1. This shows we made a £1833 surplus in the last year.</p> <p>At the time of the meeting 25 members had renewed. Johns email of the 26/09/12 showed 37 members have renewed.</p> |
| 5 Diving Officer's Report | See Appendix 2. |
| 6 Equipment Officer's report | Paul Fry got cylinders tested at Morecombe Area Divers. The O2 analyser cell has been replaced. Some of the club regulators require servicing. |
| 7 Try Dive Co-ordinator's report | 4 try divers due on the 18 th September, with a further 6 or 8 potential try divers identified. The explorer scouts are coming on the 25 th September for try dives. Two other potential groups have been identified, these will be fitted in depending on training requirements. |
| 8 Welfare | Nothing to report. |
| 9 Website | Paul to add page about 40 th Anniversary Dive. |
| 10 Social Events | A vote of thanks was given to Paul for arranging 40 th Anniversary Dive at Capernwray. Lucy Rutherford to send letter of thanks to Capernwray. |
| 11 Grant Award | Midi blender has been ordered. Training needs to be organised for compressor operators. |
| 12 40th Birthday Celebrations | Invites for the 40 th Dinner have been printed out and will be sent out this week. |
| 12 AoB | Nothing to report |
| 13 Next meeting | Lakes Leisure, Kendal, 7:15 pm 23 rd October 2012. |
| 14 Summary of Actions Arising | <p>Action: Paul to review the BSAC website template against our website and identify any potential improvements to our website. Noting that Paul won't have time to do this for a couple of months.</p> <p>Action: Paul to produce a costing for continued supply of helium after following purchase of helium bottle for Trimix course.</p> <p>Action: Paul to update the diving standards to make it compulsory to have a written dive plan and redundant air supply for dives deeper than 35m and to make in compulsory to have a written dive plan for planed decompression</p> |

| Item | Discussion |
|------|---|
| | <p>dives.</p> <p>Action: Paul Fry to ask Tim Walker to organise an annual skill review.</p> <p>Action: Gary to produce press releases publicising life time club memberships and making Paul Rose Club Patron.</p> <p>Action: Gary to make enquires to see if he can get find someone who can etch or cut out plaque.</p> <p>Action: Russ to ask Dave Mason if he knows anyone who can etch to cut out plaque</p> <p>Action: John Denman to update insurance cover to include new items of equipment.</p> <p>Action: Paul Fry to updated nitrox log sheets to include a column for fills from the new panel.</p> <p>Action: Mark Littlewood to produce new tags to indentify cylinders to be filled using the continuous blending panel.</p> <p>Action: Lucy Rutherford to ask all club members what there nitrox qualification are and to make this information available within the compressor house.</p> <p>Action: Lucy Rutherford to send letter of thanks to Capernwray.</p> |

Appendix 1: Kendal and Lakes Accounts

Kendal and Lakes SAC

| | 14 September 2012 | Actual Year Aug-11 | Actual Year Aug-12 | Change | Change |
|--------------------------|-------------------|--------------------------|--------------------------|--------------|--------------|
| | | £ | £ | £ | % |
| Income | | | | | |
| BSAC | | 2053 | 1966 | -87 | -4 |
| Membership fees | | 2960 | 3448 | 488 | 16 |
| Training | | 1990 | 2290 | 300 | 15 |
| Air/Compressor | | 0 | 210 | 210 | |
| Nitrox | | -1 | 211 | 212 | |
| Try Dives | | 80 | 110 | 30 | |
| Donations | | 0 | 10020 | 10020 | |
| Fundraising Events | | 1237 | 920 | -317 | |
| Kit Hire | | 0 | 16 | 16 | |
| Compressor Fund | | 0 | 0 | 0 | |
| Interest Received | | 2 | 178 | 176 | |
| Miscellaneous | | -134 | 5 | 139 | |
| | | | | 0 | |
| Income | | 8187 | 19373 | 11186 | 137 |
| Expenditure | | | | | |
| BSAC Membership | | 2053 | 1625 | -428 | |
| BSAC Shop | | 870 | 0 | -870 | |
| Instructor Rebates | | 400 | 503 | 103 | |
| Training | | 144 | 1039 | 895 | |
| Nitrox | | 0 | 9 | 9 | |
| Insurance | | 1085 | 1237 | 152 | |
| Rates/Rent | | 576 | 639 | 63 | |
| Pool | | 2355 | 1627 | -728 | |
| Kit, repairs, etc | | 158 | 10420 | 10262 | |
| Oxygen | | 206 | 235 | 29 | |
| Admin | | 0 | 74 | 74 | |
| Fundraising Events | | 365 | 131 | -235 | |
| Donations | | 0 | 0 | 0 | |
| Petty cash | | -1 | 0 | 1 | |
| Miscellaneous | | | | 0 | |
| Expenditure | | 8212 | 17540 | 9329 | 114 |
| Surplus/(Deficit) | | -25 | 1833 | 1857 | -7555 |

Income includes £800 from Steam Fair

Kendal and Lakes SAC

14 September 2012

Profit and Loss Account

| | Actual Year Aug-11 £ | Actual Year Aug-12 £ | Change £ | Change % |
|-------------------|-------------------------------|-------------------------------|-------------|-------------|
| Income | 8187 | 19373 | 11186 | 137 |
| Expenditure | -8212 | -17540 | -9329 | 114 |
| Surplus/(Deficit) | -25 | 1833 | 1857 | |

Balance Sheet

| | 31 Aug 2011 £ | Move £ | 31 Aug 2012 £ |
|--|---------------------|-----------|---------------------|
| Deposit Account | 12427 | 173 | 12600 |
| Current Account | 2089 | 2695 | 4784 |
| Cash | 14516 | 2868 | 17384 |
| Debtors | -1224 | 2256 | 1032 |
| Creditors | 1517 | -3292 | -1775 |
| Working capital | 293 | -1036 | -743 |
| Net assets | 14808 | 1833 | 16641 |
| Surplus/(Deficit) for YTD | | 1833 | 1833 |
| Surplus/(Deficit) at previous year end | 14808 | 0 | 14808 |
| Net assets | 14808 | 1833 | 16641 |



Appendix 2: Dive Officers Report – September 2012

Dive Officers Report August 2012.

Dives

| Date | Venue | DM | Divers | Minutes | Notes |
|--------|-----------------|-------------|--------|---------|---------------------------------|
| 01-Aug | Capenwray | Paul F | 8 | 526 | |
| 04-Aug | Eccleston Delph | Pheonix SAC | 5 | 750 | Mixed Gas practice |
| 04-Aug | Eyemouth | Sean Taylor | | | |
| 08-Aug | Capenwray | Paul F | 11 | 486 | |
| 12-Aug | Wasdale | Paul F | 8 | 615 | Planned deep dive for Mixed Gas |
| 14/08/ | Devils Bridge | Gary D | 6 | 240 | |
| 22-Aug | Bailiff Wood | Paul F | 8 | 292 | Lisa first Open water |
| 25-Aug | Ireland Trip | lucy | 9 | 4086 | |
| | | | | 6995 | |

Training

Ocean Divers. –

Christine- following her first dive at Capenwray Christine has cancelled one plan dive and not been back in contact. She has not renewed her membership and I doubt she will. It is a real shame after all the effort that went into training.

Lorna continues to try and get pass her intermittent phobia of getting her face in the water. Following a session with me at Capenwray she has had two further sessions with Mark at Capenwray and is planning another with Andy K next week. I really hope she makes it but it is a challenge . She accepts that she will need to pay for instructor entry fees to Capenwray. She has renewed her membership which is great.

Lisa passed her Ocean Diver and has since done three further dives and is now on two weeks holiday in France diving regularly. I think she will be a valued member of the club and will keep diving.

Andrew & George still need to complete Ocean Diver Training, bereavements and injuries have thwarted them this summer.

Chris & Sandy are progress has slowed down due to a house move and other distractions.

Tiree is rejoining to do Sports Diver as has Eloise Thompson, with Lisa I this will make a Sport Diver Course.

Incidents

None

Student Status see attached

Ocean Diver

Olivia Reane Lisa Lorna Christine Andrew George Ewan Mark Bland

Sheltered Water

| | | | | | | | | |
|-----|-------------------|------------|---------------|--------|--|--|--|--|
| | | 14/2 ML | 14/2 BL | 6/3 ML | | | | |
| OS1 | Begin Diving | | 13/3 Liz S | | | | | |
| OS2 | Basic skills | | | | | | | |
| OS3 | Developing Skills | | | | | | | |
| OS4 | Beyond Basics | | | | | | | |
| OS5 | Safety Skills | | | | | | | |
| | Swim Test | | | | | | | |

Open Water

| | | | | | | | | |
|-----|-------------------|--|--|--|--|--|--|--|
| OO1 | First Open Water | | | | | | | |
| OO2 | Second Open Water | | | | | | | |
| OO3 | Third Open Water | | | | | | | |
| OO4 | Fourth Open Water | | | | | | | |
| OO5 | Fifth Open Water | | | | | | | |

Theory

| | | | | | | | | |
|------|--------------------------------|-------------|-------------|---------------|--|--|--|--|
| OT 1 | Ocean Diver Training | | 7/2 AGD | 7/2 Dave S | | | | |
| OT 2 | Diving Equipment & Signals | 15/2 AGD | 15/2 AGD | 15/2 AGD | | | | |
| OT 3 | The Body and Effects of Diving | 28/2 AGD | 28/2 AGD | 28/2 AGD | | | | |
| OT 4 | Planning to Go Diving | 6/3 AGD | 6/3 AGD | 6/3 AGD | | | | |
| OT 5 | Going Diving | 13/3 AGD | 13/3 AGD | 13/3 AGD | | | | |
| OT 6 | What Happens If | | | | | | | |
| OT 7 | Enjoying your diving. | | | | | | | |

Exam

