



Kendal & Lakes Sub-Aqua Club (Branch 0546)
Minutes of Committee Meeting
Tuesday 24 July 2012 at Cox and Allen.

Present:

Mark Littlewood	Chairman
Gary Davis	Try Dive Co-ordinator
John Denman	Treasurer
Brian Loader	Equipment Officer
Lucy Rutherford	Club Secretary
Naomi Fisher	Welfare Officer
Debbie Davis	Committee Member
Russ Curwen	Committee Member
Dave Fisher	
Lisa Singleton	

Apologies

Paul Fry	Diving Officer
Sean Taylor	Committee Member

Item	Discussion
1 Minutes of last meeting	The minutes of the previous meeting were read and approved.
2 Matters arising from last meeting	<p>Action: Paul to review the BSAC website template against our website and identify any potential improvements to our website. Noting that Paul won't have time to do this for a couple of months. - Ongoing</p> <p>Action: Paul to contact Paul Rose to confirm if he will be guest speaker at the 40th birthday celebrations. Paul has responded that he would like to attend but hasn't confirmed that he can. Action Ongoing.</p> <p>It was discussed that we should ask Mary Tetley if she speak at the 40th Birthday Celebrations (New Action)</p> <p>Action: Gary to get party and 40th Birthday celebration put in Scuba Magazine. Ongoing waiting for confirmation of speakers.</p> <p>Action: Paul to produce a costing for continued supply of helium after this time. – Ongoing</p> <p>Action: Paul to update the diving standards to make it compulsory to have a written dive plan and redundant air supply for dives deeper than 35m and to make in compulsory to have a written dive plan for planed decompression dives. – Ongoing</p> <p>Action: Paul to ask Tim Walker to organise an annual skill review. - Ongoing</p> <p>Action: Gary to produce press releases publicising life time club memberships and making Paul Rose Club Patron. - Ongoing</p> <p>Action: Paul to email club to ask them to forward contacts on to Gordon Donald. – Completed</p> <p>Action: Paul Fry or Gary Davis to invite Mary Tetley to the 40th Anniversary</p>

Item	Discussion
	<p>Celebrations. - Ongoing</p> <p>Action: Russ or Gary to speak to Dave Mason to see if he could produce the 40th anniversary plaque. - Ongoing</p> <p>Action: Paul Fry to contact Capernwray to arrange 40th Birthday Celebration Friday Night Dive. – Pauls has arranged for Friday night dive on the 14th September. The committee all agreed that we should have food at Capernwray afterwards. – Action Closed</p>
3 Secretary's Report	Nothing to report
4 Treasurer's Report	<p>John presented updated forecast, see Appendix 1. The Leisure Centre fees have been paid. Club renewals have been sent out, with instructor rebates and Nitrox bills to be settled in September at Tuesday night club meetings.</p> <p>John Freeman wants to rejoin the club this year but to do so would mean paying a full years membership to only dive in August. It was agreed that if a pays his renewal for next year, he can have three guest dives in August.</p>
5 Diving Officer's Report	See Appendix 2.
6 Equipment Officer's report	The insurance assessor has inspected and signed off the compressor for the next two years. A new O2 sensor is required for the club analyser, committee agreed to purchase on new sensor. Brian to check over the club equipment during August. 1 club cylinder requires testing.
7 Try Dive Co-ordinator's report	Five potential try divers identified, Lisa Singletons son and two couples. It was decided during the meeting to hold the try dives on the 2 nd week back in the pool.
8 Welfare	Nothing to report.
9 Website	Nothing to report.
10 Social Events	The next social event currently organised is a pizza night on the 28 th July following the steam gathering, which is also being organised by Gary.
11 Grant Award	It was decided to hold a committee meeting to discuss nitrox supply options and pricing at the Duke of Cumberland on the 16 th August at 7:30 pm.
12 40th Birthday Celebrations	During discussion of actions it was agreed that the 40 th Birthday Sub Committee should have a meeting the week ending 6 th August.
12 AoB	Nothing to report
13 Next meeting	<p>Lakes Leisure, Kendal, 7:15 pm 18th September 2012.</p> <p>Noting special meeting to consider Nitrox Supply and Pricing on 16th August 2012 at the Duke of Cumberland.</p>
14 Summary of Actions Arising	<p>Action: Paul to review the BSAC website template against our website and identify any potential improvements to our website. Noting that Paul won't have time to do this for a couple of months.</p> <p>Action: Paul to contact Paul Rose to confirm if he will be guest speaker at the 40th birthday celebrations.</p> <p>Action: Paul Fry or Gary Davis to contact Mary Tetley to invite her to 40th Birthday Celebrations and ask if she will speak at the party.</p>

Item	Discussion
	<p>Action: Gary to get party and 40th Birthday celebration put in Scuba Magazine.</p> <p>Action: Paul to produce a costing for continued supply of helium after this time.</p> <p>Action: Paul to update the diving standards to make it compulsory to have a written dive plan and redundant air supply for dives deeper than 35m and to make in compulsory to have a written dive plan for planed decompression dives.</p> <p>Action: Paul Fry to ask Tim Walker to organise an annual skill review.</p> <p>Action: Gary to produce press releases publicising life time club memberships and making Paul Rose Club Patron.</p> <p>Action: Russ or Gary to speak to Dave Mason to see if he could produce the 40th anniversary plaque.</p>

Appendix 1: Kendal and Lakes Accounts

Kendal and Lakes SAC

	17 July 2012	Actual Year Aug-11 £	Forecast Year Aug-12 £	Change £	Change %
Income					
BSAC		2053	1957	-96	-5
Membership fees		2960	3436	476	16
Training		1990	2290	300	15
Air/Compressor		0	210	210	
Nitrox		-1	0	1	-100
Try Dives		80	110	30	38
Donations		0	10020	10020	
Fundraising Events		1237	120	-1117	-90
	0.00	0	0	0	
Kit Hire		0	16	16	
Compressor Fund		0	0	0	#DIV/0!
Interest Received		2	178	176	8730
Miscellaneous		-134	5	139	-104
				0	
Income		8187	18341	10154	124
Expenditure					
BSAC Membership		2053	1616	-437	-21
BSAC Shop		870	0	-870	-100
Instructor Rebates		400	633	233	58
Training		144	1039	895	622
Nitrox		0	9	9	-3433
Insurance		1085	1237	152	14
Rates/Rent		576	639	63	11
Pool		2355	1627	-728	-31
Kit, repairs, etc		158	10820	10662	6733
Oxygen		206	175	-31	-15
Admin		0	42	42	
Fundraising Events		365	131	-235	-64
Donations		0	0	0	
Petty cash		-1	0	1	-100
Miscellaneous				0	
Expenditure		8212	17968	9757	119
Surplus/(Deficit)		-25	372	397	-1615

Forecast for year to August 2012 includes no revenue from the July 2012 Steam Fair

17 July 2012

Profit and Loss Account

	Actual Year Aug-11 £	Forecast Year Aug-12 £	Change £	Change %
Income	8187	18341	10154	124
Expenditure	-8212	-17968	-9757	119
Surplus/(Deficit)	-25	372	397	

Balance Sheet

	31 Aug 2011 £	Move £	Current date £
Deposit Account	12427	173	12600
Current Account	2089	3386	5474
Cash	14516	3559	18074
Debtors	-1224	1224	0
Creditors	1517	-4410	-2894
Working capital	293	-3186	-2894
Net assets	14808	372	15181
Surplus/(Deficit) for YTD		372	372
Surplus/(Deficit) at previous year end	14808	0	14808
Net assets	14808	372	15181

Appendix 2: Dive Officers Report – June 2012

A good months diving with trips to Farnes and St Abbs . Some variable weather causing lost dives on the St Abbs trip. Farnes really delivered with encounters with numerous inquisitive seals.

We have had two dives arranged for Wasedale and Crummock that have been very poorly supported, It may be that they have been at only a couple of weeks notice!

The greatest enthusiasm seems to be for Hodge and Capenwray!

Dives

Date	Venue	DM	Divers	Minutes	Notes
02 June	St Abbs	John Reddy	9	412	
03 June	St Abbs	John Reddy	8	394	
03 June	Hodge Close	Paul F	5	202	
04 June	Capenwray	Dave Fisher	9	410	
10 June	Capenwray	Dave Fisher	8	536	ADP Training
16 th June	Capenwray				
17 th June	Hodge Close	Paul Fry	6	300	
20 June	Capenwray	Dave Fisher	6	245	
23 June	Capenwray	Dave Skinner	4	210	
24 th June	Crummock				Cancelled
30 th June	Farne Islands	Dave Skinner	12	562	
30 th June	Farne Islands	Dave Skinner	12	639	
				1201	

Training

The training of ocean divers has been slow, with a lot of remedial work being needed. Brian has had to put a lot of time in at the Belsfield for recaps and retraining.

All Ocean divers have now made open water, we have one OD taking time out to rebuild confidence, one quite nervous but is pursuing it and three that have made reasonable progress.

The amount of training is still impacting how many times we a going to Capenwray.

Amber Croyley has passed her Sport Diver

Chris & Sandy are making good progress with Gary, Debbie and Lucy



Planned Training

Mixed Gas Course 4/5th August

21st July Ocean Diver @ Capenwray

Incidents

None

Student Status see attached



Ocean Diver

Olivia Reane Lisa Lorna Christine Andrew George Ewan Mark Bland

Sheltered Water

OS1	Begin Diving		14/2 ML	14/2 BL	6/3 ML				
OS2	Basic skills			13/3 Liz					
OS3	Developing Skills								
OS4	Beyond Basics								
OS5	Safety Skills								
	Swim Test								

Open Water

OO1	First Open Water								
OO2	Second Open Water								
OO3	Third Open Water								
OO4	Fourth Open Water								
OO5	Fifth Open Water								

Theory

OT 1	Ocean Diver Training			7/2 AGD	7/2 Dave S				
OT 2	Diving Equipment & Signals		15/2 AGD	15/2 AGD	15/2 AGD				
OT 3	The Body and Effects of Diving		28/2 AGD	28/2 AGD	28/2 AGD				
OT 4	Planning to Go Diving		6/3 AGD	6/3 AGD	6/3 AGD				
OT 5	Going Diving		13/3 AGD	13/3 AGD	13/3 AGD				
OT 6	What Happens If								
OT 7	Enjoying your diving.								
	Exam								