



Kendal & Lakes Sub-Aqua Club (Branch 0546)
Minutes of Committee Meeting
Tuesday 20th November 2012 at Lakes Leisure.

Present:

Mark Littlewood	Chairman
Paul Fry	Diving Officer
John Denman	Treasurer
Lucy Rutherford	Club Secretary
Gary Davis	Try Dive Co-ordinator
Brian Loader	Equipment Officer
Naomi Fisher	Welfare Officer
Debbie Davis	Committee Member
Dave Fisher	Committee Member
Russ Curwen	Committee Member
Gordon Donald	

Item	Discussion
<p>1 Minutes of last meeting</p>	<p>The minutes of the previous committee meeting on the 23rd October were read and approved.</p>
<p>2 Matters arising from last meeting</p>	<p>Action: Paul to review the BSAC website template against our website and identify any potential improvements to our website. Noting that Paul won't have time to do this for a couple of months. - Ongoing</p> <p>Action: Paul to produce a costing for continued supply of helium after following purchase of helium bottle for Trimix course. - Ongoing</p> <p>Action: Paul to update the diving standards to make it compulsory to have a written dive plan and redundant air supply for dives deeper than 35m and to make in compulsory to have a written dive plan for planed decompression dives. - Ongoing</p> <p>Action: Paul Fry to ask Tim Walker to organise an annual skill review. - Ongoing</p> <p>Action: Paul Fry to make enquires to see if he can get find someone who can etch or cut out plaque. – Paul has found someone to etch plaque. The committee agreed the following wording to be placed on plaque – Kendal and Lakes Sub Aqua Club, BSAC Branch No 0546, 40 Years, 1972 – 2012. - Paul to get plaque etched.</p> <p>Action: John Denman to update insurance cover to include new items of equipment. – Complete</p> <p>Action: Paul Fry to updated nitrox log sheets to include a column for fills from the new panel. – Ongoing, Paul to review sheets following helium blending.</p> <p>Action: Lucy Rutherford to ask all club members what there nitrox qualification are and to make this information available within the compressor house. - Ongoing</p> <p>Action: Gary Davis to place 40th anniversary certificate within frame. – Complete. Certificate to be presented to club at 40th Do at Carus Green.</p> <p>Action: Paul Fry to put 40th anniversary certificate in display case with poster in the Leisure Centre. – Ongoing, will be carried out following presentation at Carus Green.</p> <p>Action: Brian to invite Chris and Carol from Capernwray to the party. –</p>

Item	Discussion
	Complete.
3 Secretary's Report	<p>Date for AGM: The committee agreed to hold AGM on the 8th January.</p> <p>Committee Vacancies: No positions for re-election at AGM.</p> <p>Appointment of Training Officer: This position would be appointed by the Diving Officer, no change required to constitution required to have a training officer. The position would be the appointment of a club member to support Diving Officer. Paul indicated that during the final year of term as DO he may appoint at training officer.</p> <p>AOB for AGM: The current club constitution states the club will have no less than 3 and no more than 5 committee members in addition to 4 club officers. The club has 6 committee members. It was agreed to propose to update this in the constitution at the AGM.</p>
4 Treasurer's Report	See Appendix 1 for current figures. The forecast does not include any income from the Steam Fair.
5 Diving Officer's Report	<p>See Appendix 2</p> <p>Diving Standards Update: Several incidents of bad diving practice have taken place recently. The DO has addressed these issues with those involved. Paul to raise general issues at next weeks club meeting. It was also noted that the diving standards should be reviewed yearly, Paul to identify a date for this to take place.</p> <p>AED fees: Paul Fry has emailed Mary Tetley with regard to the fees charged for AED course qualification cards (£22 new qualification, £10 each year to renew). She has replied that she will investigate this issue further.</p>
6 Equipment Officer's report	<p>The air inlet filter on the compressor requires replacement, Brian to get replacement and replace. One set of club regulators requires a new pressure gauge, Brian to buy replacement (£30 - £40) and fit. Brian also to purchase of PELI case and DIN fitting for He Analyser.</p> <p>Paul Fry has replaced one of the whips on the clean air panel. Brian to highlight failure to suppliers of whip. Mark Littlewood has supplied a bothy bag to be placed within the first aid kit.</p>
7 Try Dive Co-ordinator's report	3 Try Divers on 20 th November. Following the try dive all three seemed keen to start training.
8 Welfare Officers Report	Nothing to report.
9 Website	The copy of Diving standards on the website needs updating when Paul has completed updating.
10 Social Events	Naomi Fisher has offered to arrange a night at the climbing wall on 25 th January.
11 40th Birthday Celebrations	<p>Menu choices are required by the Carus Green by 27th November. Carus Green have agreed to invoice us the following event. Current numbers for the event are 66.</p> <p>Members will be asked to bring along memorabilia and a table will be set up to present. A ticket draw will be carried out for hamper and Elterwater stay. Half way through the evening the diving prizes raffle draw will take place. Raffle for</p>

Item	Discussion
	<p>other non-diving raffle prizes will be drawn, with prizes placed on table with winning tickets attached.</p> <p>The club awards will be presented at do by Paul Rose. Getting new awards was discussed and it was considered it was too late to replace awards for this year. But that we would continue to look for new awards in the new year. Paul Fry to try and get new cup for trainee of the year before the do.</p>
12 AoB	<p>Lucy Rutherford suggested compiling members diving photos for a presentation at the end of year. Lucy volunteered to compile pics for 18th December. The committee decided to cancel the pool on 18th December, and see if we could start meeting early or have the meeting room for an extra half hour. Then have pics and Tim Walker could do presentation.</p> <p>Mark Littlewood suggested having a gear jumble. The committee agreed it was a good idea and that we would hold the jumble on the 11th December.</p>
13 Next meeting	AGM Lakes Leisure, Kendal, 8 pm, 8 th January 2013.
14 Summary of Actions Arising	<p>Action: Paul to review the BSAC website template against our website and identify any potential improvements to our website. Noting that Paul won't have time to do this for a couple of months.</p> <p>Action: Paul to produce a costing for continued supply of helium after following purchase of helium bottle for Trimix course.</p> <p>Action: Paul to update the diving standards to make it compulsory to have a written dive plan and redundant air supply for dives deeper than 35m and to make in compulsory to have a written dive plan for planed decompression dives. When this is complete Paul to update version of diving standards on the website.</p> <p>Action: Paul Fry to ask Tim Walker to organise an annual skill review.</p> <p>Action: Paul to get 40th anniversary plaque etched.</p> <p>Action: Paul Fry to updated nitrox log sheets to include a column for fills from the new panel.</p> <p>Action: Lucy Rutherford to ask all club members what there nitrox qualification are and to make this information available within the compressor house.</p> <p>Action: Paul Fry to put 40th anniversary certificate in display case with poster in the Leisure Centre.</p> <p>Action: Paul Fry to get new trainee of the year award.</p>

Appendix 1: Kendal and Lakes Accounts

Kendal and Lakes SAC

	19 November 2012	Actual Year Aug-12	Forecast Year Aug-13	Change	Change
		£	£	£	%
Income					
BSAC		1966	1565	-401	-20
Membership fees		3448	2583	-865	-25
Training		2290	305	-1985	
Air/Compressor		210	120	-90	
Nitrox		214	0	-214	
Try Dives		110	90	-20	
Donations		10020	0	-10020	
Fundraising Events		920	0	-920	
		0	0	0	
Kit Hire		16	0	-16	
Compressor Fund		0	0	0	
Interest Received		178	158	-21	
Miscellaneous		5	0	-5	
				0	
Income		19376	4821	-14555	-75
Expenditure					
BSAC Membership		1625	1565	-60	
		0	0	0	
Instructor Rebates		510	0	-510	
Training		1039	588	-452	
Nitrox		9	0	-9	
Insurance		1237	1339	101	
Rates/Rent		639	550	-89	
Pool		1627	1749	121	
Kit, repairs, etc		10508	174	-10334	
Air/#Oxygen		235	247	12	
Admin		74	23	-52	
Fundraising Events		131	100	-31	
Donations		0	0	0	
Petty cash		0	0	0	
Miscellaneous		0	0	0	
Expenditure		17635	6334	-11301	-64
Surplus/(Deficit)		1741	-1513	-3254	-187

Kendal and Lakes SAC

19 November 2012

Profit and Loss Account

	Actual Year Aug-12 £	Forecast Year Aug-13 £	Change £	Change %
Income	19376	4821	-14555	-75
Expenditure	-17635	-6334	11301	-64
Surplus/(Deficit)	1741	-1513	-3254	

Balance Sheet

	31 Aug 2012 £	Move £	Current date £
Deposit Account	12600	158	12758
Current Account	4784	-1077	3707
Cash	17384	-919	16465
Debtors	1035	-983	52
Creditors	-1870	389	-1481
Working capital	-835	-594	-1429
Net assets	16549	-1513	15036
Surplus/(Deficit) for YTD		-1513	-1513
Surplus/(Deficit) at previous year end	16549	0	16549
Net assets	16549	-1513	15036

Appendix 2: DO Report October 2012

Training

Ocean Diver

Andrew & George Fletcher have both passed their Ocean Diver.

Lorna Hodgkinson– has completed Open water Lesson 4 hopefully will complete lesson 5 on Thursday 23rd November

Sport Diver

Lucy is running the training for Eloise, Lisa, Olivia, & Tiree who have paid for their courses. Reane is attending and may take the full course next year.

Chris & Sandy have a Nitrox dive to complete.

Dive Leader

Toby Hubbard has completed his Dive leader exam

Steve Mitchell needs to complete his rescue scenarios for his DL.

SDC's

The courses were run and the following passed.

AED John Greener, Mark Littlewood, Julia, & Lucy

Sports Mixed Gas John Greener, Paul, Matt, Tim

Dave Harvey has postponed his deep dive training and assessment until he has more experience with the bigger cylinders.

Dives

7 October	Hodge Close	Cancelled			
20 th October	Capernwray	Brian ?	OD Training	George & Andrew	
27 th Oct	Devils Bridge	Naomi Fisher	6	164	
29 th Oct	Waterhead	Paul Fry	12	446	Paul Rose litterpick
29 th Oct	Waterhead	Paul Fry	12	280	

Gas Blending

The compressor and gas blending have been stretched this weekend with the gas blending needed for the Sports Mixed Gas Course. If we are to blend helium and O2 as is planned there needs to be a reorganisation of the compressor house. It is not possible to safely store the gas bottles that may be needed prior to trips.

I suggest that we clear the back wall and that becomes the gas bottle wall and pipe the gas at low pressure to the blending panel.

The Midi Booster Pump has been installed, experience shows that it uses huge amounts of air to drive it, Matt and I are investigating some bank gas bottles to provide a solution.

The combination of the Midi Booster Pump and the LMNT Panel enabled us to get all but 3 bar of He & O2 out of the bottles this weekend.

Sports Mixed Gas Course

The final two days of the course ran on the 17th/18th November. John Greener & blended 9 twins of Trimix and 7 stage bottles over 6 hours on Thursday & Friday night. This was a huge undertaking aggravated by a steep learning curve for the LMNT & Midi.



Dave Harvey decided after a session at Capernwray that he was not ready to do a 50m dive on new cylinders and rightly and bravely decided to postpone his taking part. A decision I have a lot of respect for and completely agree with. We have agreed to run a further course with Phoenix to train Dave next year.

The firsts days training went well at Wasdale with shore support provided by David Fisher and Safety Divers Amber Cropley assisting Mark Thompson (OWI & DL) with provision of a mid water stage of 70% O₂.

The training dive was to 45m on 20% O₂ and 30% He (actual were 19-23% O₂ and 21% - 31% He blending He had some unpredictable results, which we are following up with Simon Chen.

Compressor Fill on Saturday night was Matt, John & I took 3 hours to fill 7 twins and 5 stages, using the full capacity of the pump and the panel we emptied all cylinders. Using a partial pressure filling we achieved 95% accuracy, as pressures reduced to below that which even the Midi could manage we resorted to LMNT which gave some better results as we became more used to its "ways".

Sundays dives were lead by the trainees and the instructors assessed all students passed. Mark Littlewood and Julia provided rescue diver cover and Dave buddied by Liz did the photo

Our thanks go to Peter, Ian and Paul from Phoenix for doing the hard work